**APPLICATION FOR ADMISSION TO DOCTORAL STUDY**

\* The application must be completed in electronic form.

***The tables below are filled in by the student.***

|  |  |
| --- | --- |
| *First name and last name:* |  |
| *Identification Number:* |  |
| *Date and place of birth:* |  |
| *Contact address:* |  |
| *Telephone number:* |  |
| *E-mail:* |  |
| *Completed degree and discipline:* |  |
| *Date of completion of studies:* |  |
| *GPA for all exams1:* |  |
| *Grade of Graduation exam:* |  |
| *Employer information:* |  |
| *I am applying for admission to a doctoral program:* | Electrical Engineering and Information Technology [ ] Mechanical Engineering [ ]  |
| *Institution covering tuition fees:* |  |
| *Student status2:*  | **Student in full-time status** [ ] **Student in part-time status** [ ]  |
| *Proposed supervisor:* |  |

*1 The overall average weighted grade of studies at the undergraduate and graduate level (including differentiation programs) or the equivalent average grade from other grading systems.*

*2 Student status determines the maximum duration of studies.*

*Extract from the Act on Higher Education and Scientific Activities (Official Gazette 119/22): »Doctoral studies last three years and 180 ECTS points are earned upon completion. The student is obliged to complete the studies no later than twice the duration of the studies. A student in regular status usually enrols 60 ECTS points in the academic year in accordance with the implementation plan of the course and studies as part of the full class schedule. A student in extraordinary status enrols in 30 to 60 ECTS points in the academic year in accordance with the implementation plan and studies as part of the full or adapted teaching schedule.«*

*To enrol in the second year of study, a student must obtain a minimum of 32 ECTS points by passing enrolled courses, seminars and a qualifying doctoral exam, whereby a minimum of 2 ECTS points must be obtained by completing the seminar program. To enrol in the third year of study, a student must obtain a minimum of 41 ECTS points by passing the enrolled courses, seminars and qualifying doctoral exam.*

*Please list the selected courses for the 1st, 2nd and 3rd semester in the table below.*

|  |  |
| --- | --- |
|  | *Selected courses from the host institution* |
| *No* | *Code* | *Teacher* | *Course title* | *ECTS points* | *Semester* | *Seminar\** |
| *1.* |  |  |  |  |  |  |
| *2.* |  |  |  |  |  |  |
| *3.* |  |  |  |  |  |  |
| *4.* |  |  |  |  |  |  |
| *5.* |  |  |  |  |  |  |
|  | *Course selected from other study programmes* |
| *No* | *Code* | *Teacher* | *Course title / Semester* | *ECTS points* | *Name of the doctoral study programme* |
| *1.* |  |  |  |  |  |

*\** *For the course to which the seminar is related, enter YES.*

* *The student enrols in 5 (five) courses, each course has 5 (five) ECTS points, in the first, second or third semester of study. In the first and second semesters, the student enrols at least one course per semester, and in the third semester enrols at most one course.*
* *With the consent of the supervisor and the Committee for Doctoral Studies, the student may enrol courses from other doctoral study programmes at the Faculty, other faculties of the University or other universities, under condition that at least four (4) courses must be taken at the home institution.*
* *In the first and second semester students enrol one research seminar and one seminar related to the subject. In the third, fourth and fifth semesters, the student enrols in one research seminar or one seminar in other transferable skills. The student is obliged to enrol in at least one transferable skills seminar during his studies.*
* *For the selected course from the home study which is selected for seminar, please fill in ‘YES’ in the last column.*

***Tables below are filled in by the supervisor.***

|  |
| --- |
| *The scientific field from which the topic of the doctoral thesis is planned* |
|  |
| *Description of the narrow specialty from which the topic of the doctoral thesis is planned (200-300 words)* |
|  |

|  |
| --- |
| *Rationale for interrelation between the selected courses and planned doctoral thesis proposal*  |
|  |

|  |
| --- |
| *Title of the project which is related to the planned doctoral thesis proposal* |
|  |

|  |
| --- |
| *List of scientific papers published by the supervisor during the last 5 years (relevant for research in the field of planned doctoral thesis proposal)* |
|  |
| *Previous supervision of masters and doctoral candidates* |
|  |

|  |  |  |
| --- | --- | --- |
| Signature of the supervisor |  | Signature of the candidate |

|  |  |
| --- | --- |
| Split,  |  |
|  | Date |

The following documents must be attached to the application for admission to study:

* Birth certificate
* Birth certificate or proof of citizenship
* Notarised copy of diploma certificate3
* Academic transcripts from the undergraduate and graduate studies and list of top students from the applicant’s graduating class.
* CV
* List of scientific and professional works
* Motivational letter
* The applicant's written statement that he will bear the study costs (if the applicants pay the study costs themselves)
* The decision of the company or institution on the payment of study costs (if a legal entity pays the study costs, it is mandatory to state the OIB of the legal entity).

3 Applicants who have completed their studies abroad are obliged to initiate the process of academic recognition of a foreign higher education qualification, for the purpose of continuing their education in the Republic of Croatia, and to attach proof of the initiated process of academic recognition of a foreign higher education qualification to the application documentation. The procedure is initiated at the Office for Academic Recognition of the University of Split, and more detailed information can be found on the website of the University of Split: Academic recognition - documents.